**Bridging the Employment Gap Series**

**Janitorial**

**Chart Aligning the Curriculum to the OALCF**

**Introduction**

This **Janitorial** Curriculum was originally produced in 2008 as part of the **Bridging the Employment Gap** series of occupation-related manuals, and is aligned to the Essential Skills, as defined by Human Resources and Skills Development Canada (HRSDC). With the implementation in Ontario of the Ontario Adult Literacy Curriculum Framework (OALCF), Simcoe/Muskoka Literacy Network has now aligned all the curriculum manuals to the competencies, task groups, and complexity levels of the OALCF. While not all of the activities in this curriculum are tasks, in the truest definition, they have all been aligned for the benefit and convenience of practitioners and students who are using the curriculum.

The alignments were made using several assumptions and agreements:

1. The curricula are used by a student-tutor pair or by a group of students with a practitioner (paid or volunteer).
2. Competencies and task groups were selected based on the actual instructions to the practitioner **as written** for that activity. Suggested or optional steps and additional activities have not been aligned. If you include these optional steps or do the additional or suggested activities, additional competencies and/or changes to complexity levels may result.

In some cases, an instruction may be rather unclear. For example, an instruction may say to “use” one of the teaching aids or something from another resource; unless the instruction specifically states that the teaching aid would be given to or used with the student, we have assumed that it pertains to the practitioner only .

1. If the instructions say to use an activity from another section of the curriculum or from another curriculum, then it will be aligned in that curriculum, and you will need to consult the alignment chart for that section or curriculum.
2. Some of the activities are skill-building activities leading to a task or competency. Therefore, in some cases, a competency or task group has been selected based on the task or competency being developed.
3. In some activities, there is a fairly substantial amount of presentation and/or demonstration by the practitioner, and the student needs to use this information in associated activities afterwards. In this case, competency A3 will be included in the chart for that activity.
4. These curricula may be used with a tutor-student pair or in a group setting of several students and a practitioner. Throughout the curricula there are many activities where the practitioner asks simple questions of the students. Even though there may be more than one student present, the interchange needed to answer the questions is direct between the practitioner and the student answering. In this case, competency B1.1 has been selected.

If the activity instructions specify “Discuss” and it is clear that a more complex exchange of information and opinion is required, then B1.2 has been selected.

 Please contact us if you have any comments or suggestions about this alignment chart.

 Phone: 705-326-7227 E-mail: simcoe.muskoka@literacynetwork.ca

 Address: 575 West St. S., Unit 15, Orillia, ON L3V 7N6

 Website: [www.nald.ca/smln](http://www.nald.ca/smln)

Simcoe/Muskoka Literacy Network is grateful for funding from the Ministry of Training, Colleges and Universities – Employment Ontario to complete this project.



| **Janitorial - Safety** |
| --- |
|  | **Competency** | **Find and Use information** | **Communicate Ideas & Information** | **Understand & Use Numbers** | **Use Digital Technology** | **Manage Learning** | **Engage With Others** |
|  | **Task Group** |  Read Continuous Text |  |  | Interpret Documents |  |  | Extract information from films, broadcasts and presentations | Interact with others |  |  | Write continuous text |  |  | Complete and create documents |  |  | Express oneself creativity | Manage Money |  |  |  Manage Time |  |  | Use Measures |  |  | Manage Data |  |  |
|   | **Task Group #** | **A1. 1** | **A1,2** | **A1.3** | **A2.1** | **A2.2** | **A2.3** | **A3** | **B1.1** | **B1.2** | **B1.3** | **B2.1** | **B2.1** | **B2.3** | **B3.1** | **B3.2** | **B3.3** | **B4** | **C1.1** | **C1.2** | **C1.3** | **C2.1** | **C2.1** | **C2.3** | **C3.1** | **C3.2** | **C3.3** | **C4.1** | **C4.2** | **C4.3** | **D.1** | **D.2** | **D.3** | **E.1** | **E,.2** | **E.3** | F |
| **Activity** | 1. Rights and  Responsibilities  |   |  |  |  |  |  |  |  |  ⚫ |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |    |   |   |   |
| 2. Everyone has a  part to play |   |  |  |   |  |  | ⚫ | ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 3. The Employer  plays a part | ⚫ |  |  |   |  |  |   | ⚫ |   |  |  |  |  |  |  |   | ⚫ |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  | ⚫ |
| 4. Hazards |   |  |  |   |  |  |  | ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 5. Learn how to  protect yourself |   |  |  | ⚫ |  |  |   | ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |    |   |   |   |
| 6. Personal  Protective  Equipment (PPE) |   |  |  |  ⚫ |  |  |   | ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 7. Safe Operating  Procedures (SOP) | ⚫ |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  | ⚫ |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 8. Emergency  Procedures |   |  |  |   |  |  | ⚫ |   | ⚫  |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |  ⚫ |
| 9. Protecting  yourself |   |  |  |   | ⚫ |  | ⚫ |   | ⚫ |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |    |   |   | ⚫ |
| 10.Reporting Injuries |   | ⚫ |  |   |  |  |   |   |   |  |  |  |  |  |  | ⚫  |  ⚫ |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  | ⚫ |
| 11.Special risks |   |  |  |   |  |  |   |  ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   | ⚫ |  |  |  |  |  |   |
| Demo – Task 1 |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |
| Demo – Task 2 | ⚫ |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |
| What I Have Learned & Skills Practiced |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |

| **Janitorial – Hazardous Product Labels** |
| --- |
|  | **Competency** | **Find and Use information** | **Communicate Ideas & Information** | **Understand & Use Numbers** | **Use Digital Technology** | **Manage Learning** | **Engage With Others** |
|  | **Task Group** |  Read Continuous Text |  |  | Interpret Documents |  |  | Extract information from films, broadcasts and presentations | Interact with others |  |  | Write continuous text |  |  | Complete and create documents |  |  | Express oneself creativity | Manage Money |  |  |  Manage Time |  |  | Use Measures |  |  | Manage Data |  |  |
|   | **Task Group #** | **A1. 1** | **A1,2** | **A1.3** | **A2.1** | **A2.2** | **A2.3** | **A3** | **B1.1** | **B1.2** | **B1.3** | **B2.1** | **B2.1** | **B2.3** | **B3.1** | **B3.2** | **B3.3** | **B4** | **C1.1** | **C1.2** | **C1.3** | **C2.1** | **C2.1** | **C2.3** | **C3.1** | **C3.2** | **C3.3** | **C4.1** | **C4.2** | **C4.3** | **D.1** | **D.2** | **D.3** | **E.1** | **E,.2** | **E.3** | F |
| **Activity** | 1. Hazards |   |  |  |  |  |  |  | ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |    |   |   |   |
| 2. Hazards in the  workplace |   |  |  | ⚫ |  |  |   |  |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   | ⚫ |  |  |  |  |   |
| 3. Labels |   |  |  | ⚫ |  |  |   | ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 4. Hazard Symbols |   |  |  | ⚫ |  |  |   | ⚫ |   |  |  |  |  | ⚫ |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 5. Examining  WHMIS labels |   |  |  | ⚫ |  |  |   | ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |   |   |   |   |
| 6. Why do we need protection? |   |  |  | ⚫ |  |  |   |  ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 7. Poison |   |  |  | ⚫ |  |  |   | ⚫  |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 8. Poison  (poisonous):  Prevention |   |  |  | ⚫ |  |  |   |  ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 9. Poison  (poisonous): Be safe | ⚫ |  |  | ⚫ |  |  |  | ⚫ |   |  |  |  |  | ⚫ |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |   |   |   |   |
| 10. Corrosive | ⚫ |  |  | ⚫ |  |  |   | ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 11.Spilling corrosive  Materials | ⚫ |  |  |   |  |  |   | ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 12.Corrosive: be safe | ⚫ |  |  | ⚫ |  |  |  | ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| **Activity** | 13.Flammable | ⚫ |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 14. Flammable risks: be safe | ⚫ |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 15. Explosive/  compressed gas |  |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 16. Other WHMIS symbols | ⚫ |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 17. No Mixing | ⚫ |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 18. Unknown symbol | ⚫ |  |  | ⚫ |  |  |  |  | ⚫ |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Demo – Task 1 |  |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Demo – Task 2 |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Demo – Task 3 | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |
| What I Have Learned & Skills Practiced |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |

| **Janitorial – Understanding Signs** |
| --- |
|  | **Competency** | **Find and Use information** | **Communicate Ideas & Information** | **Understand & Use Numbers** | **Use Digital Technology** | **Manage Learning** | **Engage With Others** |
|  | **Task Group** |  Read Continuous Text |  |  | Interpret Documents |  |  | Extract information from films, broadcasts and presentations | Interact with others |  |  | Write continuous text |  |  | Complete and create documents |  |  | Express oneself creativity | Manage Money |  |  |  Manage Time |  |  | Use Measures |  |  | Manage Data |  |  |
|   | **Task Group #** | **A1. 1** | **A1,2** | **A1.3** | **A2.1** | **A2.2** | **A2.3** | **A3** | **B1.1** | **B1.2** | **B1.3** | **B2.1** | **B2.1** | **B2.3** | **B3.1** | **B3.2** | **B3.3** | **B4** | **C1.1** | **C1.2** | **C1.3** | **C2.1** | **C2.1** | **C2.3** | **C3.1** | **C3.2** | **C3.3** | **C4.1** | **C4.2** | **C4.3** | **D.1** | **D.2** | **D.3** | **E.1** | **E,.2** | **E.3** | F |
| **Activity** | 1. Red signs |   |  |  | ⚫ |  |  |  | ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |   |   |   |   |
| 2. Yellow, blue,  black and green  signs |   |  |  | ⚫ |  |  |   | ⚫ |   |  |  |  |  | ⚫ |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 3. Design a sign |   | ⚫ |  |   |  |  |   | ⚫  |   |  |  |  |  | ⚫ |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 4. Match the sign | ⚫ |  |  | ⚫ |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5. Location,  Location, Location |   |  |  |  |  |  |   | ⚫  |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 6. Clue in |   |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |   |   |   |   |
| 7. Flash Cards |   |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 8. New words |  | ⚫ |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  | ⚫ |  |  |  |
| 9. Take a tour |  | ⚫ |  |  |  |  |  |  | ⚫ |  |  |  |  | ⚫ |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   | ⚫ |  |  |  |  | ⚫ |
| 10. In the workplace | ⚫ |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  | ⚫ |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   | ⚫ |  |    |   |   |   |
| Demo – Task 1 | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Demo – Task 2 | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Demo – Task 3 | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Activity** | Demo – Task 4 |  |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Demo – Task 5 | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |
| What I Have Learned & Skills Practiced |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |

| **Janitorial – Garbage Bags and Recycling** |
| --- |
|  | **Competency** | **Find and Use information** | **Communicate Ideas & Information** | **Understand & Use Numbers** | **Use Digital Technology** | **Manage Learning** | **Engage With Others** |
|  | **Task Group** |  Read Continuous Text |  |  | Interpret Documents |  |  | Extract information from films, broadcasts and presentations | Interact with others |  |  | Write continuous text |  |  | Complete and create documents |  |  | Express oneself creativity | Manage Money |  |  |  Manage Time |  |  | Use Measures |  |  | Manage Data |  |  |
|   | **Task Group #** | **A1. 1** | **A1,2** | **A1.3** | **A2.1** | **A2.2** | **A2.3** | **A3** | **B1.1** | **B1.2** | **B1.3** | **B2.1** | **B2.1** | **B2.3** | **B3.1** | **B3.2** | **B3.3** | **B4** | **C1.1** | **C1.2** | **C1.3** | **C2.1** | **C2.1** | **C2.3** | **C3.1** | **C3.2** | **C3.3** | **C4.1** | **C4.2** | **C4.3** | **D.1** | **D.2** | **D.3** | **E.1** | **E,.2** | **E.3** | F |
| **Activity** | 1. Garbage  experience |   |  |  |  |  |  |  | ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |    |   |   |   |
| 2. Do no litter |   |  |  | ⚫ |  |  |   | ⚫ |   |  |  |  |  | ⚫ |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 3. Empty/full |   |  |  | ⚫ |  |  |   | ⚫ |   |  |  |  |  | ⚫ |  |   |   |   |  |  |  |  |  | ⚫ |  |  |   |   |   |   |  |  |  |  |  |   |
| 4. Usually | ⚫ |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  | ⚫ |  |  |  |  |  |  | ⚫ |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 5. How much  garbage? |   |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  | ⚫ |  |  |   |   |   |   |  |  |    |   |   |   |
| 6. Smallest to  Largest |   |  |  |   |  |  |   | ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  | ⚫ |   |   |   |  |  |  |  |  |   |
| 7. The right size bag |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |
| 8. Bags come in  Many sizes |   |  |  | ⚫ |  |  |   |   |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  | ⚫ |  |  |   |   |   |   |  |  |  |  |  |   |
| 9. Take a tour and  meet the  custodian |   |  |  |   |  |  | ⚫ |  | ⚫ |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 10.Changing the  bags |   |  |  |   |  |  | ⚫ |   |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |    |   |   |   |
| 11.Recycling  discussion |   |  |  | ⚫ |  |  |   | ⚫  |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 12.Reduce, reuse  and recycle |   |  |  |   |  |  |   | ⚫  |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 13 Recycling vocabulary |   |  |  | ⚫ |  |  |   | ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| **Activity** | 14.List of Recyclables |  |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 15.Scavenger hunt |  |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 16.Recycling rules | ⚫ |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 17.Sorting the  recycling | ⚫ |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 18. Another tour |  |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Demo – Task 1 |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |
| Demo – Task 2 |  |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Demo – Task 3 | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |
| What I Have Learned & Skills Practiced |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |

| **Janitorial – Floors, Tables and Windows** |
| --- |
|  | **Competency** | **Find and Use information** | **Communicate Ideas & Information** | **Understand & Use Numbers** | **Use Digital Technology** | **Manage Learning** | **Engage With Others** |
|  | **Task Group** |  Read Continuous Text |  |  | Interpret Documents |  |  | Extract information from films, broadcasts and presentations | Interact with others |  |  | Write continuous text |  |  | Complete and create documents |  |  | Express oneself creativity | Manage Money |  |  |  Manage Time |  |  | Use Measures |  |  | Manage Data |  |  |
|   | **Task Group #** | **A1. 1** | **A1,2** | **A1.3** | **A2.1** | **A2.2** | **A2.3** | **A3** | **B1.1** | **B1.2** | **B1.3** | **B2.1** | **B2.1** | **B2.3** | **B3.1** | **B3.2** | **B3.3** | **B4** | **C1.1** | **C1.2** | **C1.3** | **C2.1** | **C2.1** | **C2.3** | **C3.1** | **C3.2** | **C3.3** | **C4.1** | **C4.2** | **C4.3** | **D.1** | **D.2** | **D.3** | **E.1** | **E,.2** | **E.3** | F |
| **Activity** | 1. Cleaning Experience |   |  |  |  |  |  |  | ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |    |   |   |   |
| 2. Dusting |   |  |  |   |  |  |   | ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 3. Washing Counters and Tables |   |  |  |   |  |  |   | ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 4. Sweeping |   |  |  |   |  |  |   | ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 5. Vacuuming |   |  |  |   |  |  |   | ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |    |   |   |   |
| 6. Mopping |   |  |  |   |  |  |   | ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 7. Patterns |   |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 8. Vocabulary |   |  |  | ⚫ |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 9. Step 1 – Cold water |   |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |   |   |   |  |  |    |   |   |   |
| 10.Step 1 – cont. |   |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 11.Step 2 – squirt cleaner |   |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  | ⚫ |  |  |   |   |   |   |  |  |  |  |  |   |
| 12.Steps 3&4 soak  and wring |   |  |  | ⚫ |  |  |   | ⚫  |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 13.Steps 5&6 – flip the mop |  |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  | ⚫ |  |  |  |
| 14. Step 7- repeat |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  | ⚫ |  |  |  |
| **Activity** | 15.Step 8 – rinse  and wring |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 16.Step 9 – Remembering the pattern | ⚫ |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  | ⚫ |  |  | ⚫ |
| 17.Step 10 – wet  floor  |  |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |
| 18. Clean up |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |
| 19. Cleaning  windows |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 20. Washing  windows  |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 21. Safety equipment |  |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 22.Keep it cold  |  |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Demo – Task 1 |  |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |
| Demo – Task 2 | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |
| What I Have Learned & Skills Practiced |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |

| **Janitorial – Cleaning the Washroom** |
| --- |
|  | **Competency** | **Find and Use information** | **Communicate Ideas & Information** | **Understand & Use Numbers** | **Use Digital Technology** | **Manage Learning** | **Engage With Others** |
|  | **Task Group** |  Read Continuous Text |  |  | Interpret Documents |  |  | Extract information from films, broadcasts and presentations | Interact with others |  |  | Write continuous text |  |  | Complete and create documents |  |  | Express oneself creativity | Manage Money |  |  |  Manage Time |  |  | Use Measures |  |  | Manage Data |  |  |
|   | **Task Group #** | **A1. 1** | **A1,2** | **A1.3** | **A2.1** | **A2.2** | **A2.3** | **A3** | **B1.1** | **B1.2** | **B1.3** | **B2.1** | **B2.1** | **B2.3** | **B3.1** | **B3.2** | **B3.3** | **B4** | **C1.1** | **C1.2** | **C1.3** | **C2.1** | **C2.1** | **C2.3** | **C3.1** | **C3.2** | **C3.3** | **C4.1** | **C4.2** | **C4.3** | **D.1** | **D.2** | **D.3** | **E.1** | **E,.2** | **E.3** | F |
| **Activity** | 1. What’s in a  washroom |   |  |  |  |  |  |  | ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |    |   |   |   |
| 2. Sinks and toilets  |   |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  |  |  |  | ⚫ |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 3. Gathering  cleaning materials |   |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  |  |  |  | ⚫ |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  | ⚫ |  |  |   |
| 4. Mixing and  wringing |   |  |  | ⚫ |  |  | ⚫ |   |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 5. Cleaning the toilet |   |  |  | ⚫ |  |  |   |   |   |  |  |  |  | ⚫ |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |    |   |   |   |
| 6. Cleaning the sink and countertop |   |  |  |  ⚫ |  |  |  |   |   |  |  |  |  | ⚫ |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 7. Refill paper products and soap  |   |  |  |   |  |  | ⚫ |   |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 8. Emptying the garbage |   |  |  |   |  |  |   |   |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 9. Wash the floor |   |  |  |  |  |  |   | ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |    |   |   |   |
| 10. Overflow |   |  |  | ⚫ |  |  |   | ⚫ |   |  |  |  |  |  |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   |   |  |  |  |  |  |   |
| 11. Tubs and  showers |   |  |  | ⚫ |  |  |   |   |   |  |  |  |  | ⚫ |  |   |   |   |  |  |  |  |  |  |  |  |   |   |   | ⚫ |  |  |  |  |  |   |
| 12. Final  reminders  |   |  |  |  ⚫ |  |  |   |   |   |  |  |  |  |  | ⚫ |   |   |   |  |  |  |  |  |  |  |  |   |   |   | ⚫ |  |  |  |  |  |   |
| Demo – Task 1 |  |  |  | ⚫ |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Activity** | Demo – Task 2 | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |  |
| What I Have Learned & Skills Practiced |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  | ⚫ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | ⚫ |  |  |

This Employment Ontario project was funded by the Ontario government.